

WRBA BOARD OF DIRECTORS MINUTES

NOVEMBER 5, 2015



CALL TO ORDER

The meeting was called to order at 8:03 MDT by President Harriett Brittenham

ATTENDANCE

PRESENT: Judging Chair Barb Barrans, Awards Chair Tom Barrans, President Harriett Brittenham, Membership Chair Yessy Byl, Member-At-Large Bev Heebner, Web Chair Mika Jarmusz, Treasurer Sue Jordan, Editor/Show Chair Joy Journeay

ABSENT: Fundraising Chair Chris McCarthy, Secretary Barbara Johnson

GUESTS: Treasurer-Elect Marion Nebiker, Vice President Elect Ronnie Wexler

APPROVAL OF MINUTES

The September 30th minutes were approved on October 3rd, but the original document was no longer available and the minutes were recreated. The Board reviewed the replacement minutes for approval.

MOTION: to accept the minutes of the September 30 th meeting as presented, as an accurate record of the meeting		
Motion by: BYL	Seconded: HEEBNER	Vote: UNANIMOUS
MOTION: to accept the minutes of the October 3 rd meeting as presented.		
Motion by: JOURNEAY	Seconded: BYL	Vote: UNANIMOUS
MOTION: to make a correction on Line 17 of the April 19, 2015, minutes to reflect that the donation from WRBA to NBS to the Janel Smith fund was \$250, and not \$500 as reflected in the previous minutes.		
Motion by: JORDAN	Seconded: B.BARRANS	Vote: UNANIMOUS

TREASURER REPORT

WRBA has \$25,817.74 and we have paid the hotel bill but still need to pay the annual and show stipends of \$2000 and our dues to NBS of \$35. The budget process has been started, with tentative budgets for 2016 and 2017 completed. The Treasurer will be combining these into a two-year budget and working with the President to present a proposed budget at the next board meeting in early December.

ONGOING BUSINESS

2015 SHOW DEBRIEF

The 2015 show appeared to be good for our dealers, profitable for WRBA, and included excellent presentations. Our thanks to Yessy Byl, Martha Towne, Jane Quimby and Deb Hanson. We are also appreciative of the critical roles that Judging and Awards contribute to the show and thank Barb and Tom Barrans for their continued seamless service. We are sincerely thankful for Sue Jordan and Tom Barrans stepping up to conduct the meetings and elections in the absence of the President.

BOARD MEMBER SUGGESTIONS FOR IMPROVEMENT AND/OR CONSIDERATION:

- A. Microphone in the showroom.
- B. List the foods in the show program and advance publicity.
- C. We must realize that contact with members made at the show comprise the bulk of the impression members receive of leadership, and it is important that those contacts be positive.
- D. Members questioned why multiple positions were held by one person.
- E. Board members please submit in writing your reports for inclusion in the meeting minutes as an aid to the Secretary and to insure accuracy.
- F. In the same vein, how meetings are conducted and comments to be shared should be written down ahead of time to insure that processes do not get derailed.
- G. Circumstances required that volunteers stepped in on site to conduct the meeting and election.

- H. Leadership realizes that when a person resigns, it leaves the job to be picked up by others. All we can do after the fact now is to say thanks to those who helped us.
- I. The dealer table prices may appear high for the first table, but actually deducting the registration price from that first table means that it only costs the dealer \$45, and the rest of their tables are \$50 apiece.
- J. The President has drafted an apology to the membership for mistakes and misunderstandings at the show. It was agreed that the apology should be from the whole board, and not just the president, as the whole board is responsible.
- K. Web Chair Mika Jarmusz recommends to the President that Gil Biggie be appointed to fill the empty position of Education Chair, and requested that the recommendation be placed in the record.
- L. It was clarified that Board meetings are open to the membership, yet we have not yet advertised this. A schedule and notification process will be developed and maintained.
- M. The President reminded the Board that we are a diverse group of people in leadership, and once the Board has made a decision it is vital that the Board speak with one voice supporting decisions. We all share in the decisions and must support each other and the Board as a whole.

2016 NBS SHOW UPDATE No new announcements regarding the NBS 2016 show. Marion Nebiker suggested that WRBA plan to have a place, other than the NBS table, to sell the show buttons.

FUNDRAISING PROPOSAL The agreement with Colorado State was revisited in response to a request from the NBS 2016 fundraising team to re-apportion the profits from the fundraising efforts.

MOTION: Moved that we have had an agreement in place for quite some time with Colorado and that we not re-negotiate it at this time.		
Motion: Journey	Second: T.Barrans	Vote: UNANIMOUS with two abstentions; Jordan, Jarmusz

FACEBOOK WRBA now has the one Facebook page and additional helpers doing posts.

WEBSITE UPGRADE Yesterday a group phone meeting was held to discuss the website upgrades. Attending the phone call were Web Chair Mika Jarmusz, President Harriett Brittenham, Editor/Show Manager Joy Journey, Treasurer Sue Jordan, Treasurer-Elect Marion Nebiker, and guest Jerry DeHay from the NBS Publicity team.

Web Chair Mika Jarmusz reported that a draft structure has been prepared for the webpages and links, and she will be getting proposals in the next two weeks. She is considering the log in function for members to check their dues status and potential for a members-only section of the website. Hopes to have up at the end of the year.

SUCCESSION Tabled for a later Board meeting.

NEW BUSINESS

WRBA 2017 HOTEL CONTRACT The contract has been received from Harrah's and is virtually the same as the 2015 contract, with three exceptions: (1) there is no commission back to WRBA for blocks of room nights sold (\$175 this year), (2) the \$10 resort fee is not waived per night for hotel reservations, and (3) the room night guarantee is per NIGHT rather than per EVENT, so we need to meet nightly guarantees. The Show Manager Joy Journey is negotiating those nights down a bit to ensure that we can easily meet them, based upon our last two shows.

MOTION: to sign the contract with Harrah's for the first week in October 2017.		
Motion by: JOURNEY	Seconded: HEEBNER	Vote: UNANIMOUS

2015 TAX SERVICES

Annually WRBA must file taxes to the IRS and to the State of California.

MOTION: to hire someone to do the Federal and California taxes for up to \$300.		
Motion by: JORDAN	Seconded: T.BARRANS	Vote: UNANIMOUS

NBS MATCHING GRANTS

WRBA still has the \$300 gift from Oregon for our website development, and there is potential to apply for the NBS \$500 grant which would at a minimum need to be matched by \$500 from WRBA, giving us \$1,300 towards improving our website. President Brittenham said she would be happy to work with Web Chair Jarmusz to apply for the grant. It is noted that WRBA has sufficient funding to cover the upgrade without this additional effort to apply.

MOTION: that since we have volunteers willing to apply for the grant that WRBA apply to NBS to get the grant.		
Motion: JOURNEAY	Second: B.BARRANS	Vote: DEFEATED, unanimously

STATE MEMBERSHIP

The Editor proposed that WRBA join our member states to show reciprocity and open the door to sharing of information and articles.

MOTION: for WRBA to join all our regional states who have a state association for four years and revisit continued membership at that time.		
Motion by: JOURNEAY	Seconded: BYL	Vote: UNANIMOUS

The meeting adjourned at 9:36pm MST.

NEXT MEETING

7pm MST Tuesday, December 2nd
2016-2017 Budget, Standing Rules, Job Descriptions

Respectfully submitted, Joy Journey for Secretary Barbara Johnson