



Western Regional Button Association

8/29/2025 (Fri) 1:15 pm Informal Board Meeting minutes

In attendance: Beverly Harmon, Mika Jarmusz, Eileen Burke-Trent

- Minutes: 7/10 minutes were sent out by email to all board members on 8/29/25 at 10:48 AM.
 - Eileen announced her updated personal email address.
- Budget of \$1,800 for an attorney licensed to practice in Oregon was approved unanimously.
- Draft Transfer Agreement to send to WBA was approved.
 - Todo: **Eileen** will consult Greg for his review next week. Eileen will share our draft contract with him. [WRBA Bylaws are viewable by him at this link](#) (Mika will provide the login credentials for Greg if requested).
 - Todo: **Beverly and Eileen** will **create a summary** of the contract for us to verbally introduce at the Zoom meeting with the Recipient Organization (date/time TBD).
- Letter to attorney JB was approved.
 - This email will be sent by Mika to Mr. JB after Eileen's report from Greg next week.
 - If Mr. JB is unavailable, Mika will reach out to another licensed attorney.
- Timeline:
 - By 9/4 (Fri): Eileen will reach out to **Greg** and get back to us.
 - 9/11 (Mon) Based on Greg's input, Mika will send out the board-approved **email to attorney JB**.
 - By 9/15 (Fri): Sign-up with an attorney.
 - Obtain a go-ahead on the Agreement by the attorney.
 - Beverly and Eileen will create the Outline Summary of the Contract.
 - October: Call a Zoom meeting with the Recipient Organization to outline our intent.
 - Send the Transfer Agreement to the Recipient Organization immediately.
 - Mika will be out of town through September-October, although her start is already delayed due to personal matters.
- Next meeting: TBD..
- Adnourned at 2:30 pm.